



# DOANE UNIVERSITY

## Course Syllabus

Course Number: **ACC 104 Online**

Course Title: **MANAGERIAL ACCOUNTING**

Term and Year: **Spring 2020**

### Course Instructor

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- **Rob Mizerski**
  - Phone: 402 -730-3806
  - E-mail: robert.mizerski@doane.edu
  - Office Hours will be virtual. Please contact the instructor to schedule a time.

### Course Details

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- Course dates/times: **Online, study at own pace.**
- Course location: **Canvass**
- Course pre/co-requisites: **ACC-103; Minimum grade C-; Must be completed prior to taking this course**
- Course description: **This course is an introduction to the use of accounting data by managers in directing the internal affairs of organizations. Topics include cost-volume-profit analysis, financial statement analysis, budgeting, management reports and other accounting techniques and methodology used for management purposes.**
- Student learning objectives:
  - 1) **Analyze and interpret information conveyed in financial statements**
  - 2) **Use standard accounting statements in decision making**
  - 3) **Determine product costs in a manufacturing environment**
  - 4) **Prepare internal management reports, budgets.**
- Course credit hours: **3 Credits**
- Textbook and supplemental web-based assignment platform:
  - Required: ***Introduction to Managerial Accounting, 8th edition, Brewer/Garrison/Noreen, McGraw Hill Publishers (ISBN 978-1-260-58119-5)***
  - Required: **McGraw Hill Connect web-based platform.**
- Additional resources required by the student: **Calculator**

### Instructional Details

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- Details on the instructional approaches to be used in the course. **This course will use a combination of recorded lectures, interactive assignments, online quizzes, and comprehensive final.**

### Course Evaluation

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- Points structure for major components of the course:
  - Test 80 points

- Connect homework 120 points
- Quizzes 120 points
- **Total 320 Points total**

- Discussion of grading scale for the course:

- Grades will be assigned as follows:

97 – 100% =	<b>A+</b>	93 – 96% =	<b>A</b>	90 – 92%	<b>A-</b>
87 – 89 %	<b>B+</b>	83 – 86% =	<b>B</b>	80 – 82%	<b>B-</b>
77 – 79%	<b>C+</b>	73 – 76% =	<b>C</b>	70 – 72%	<b>C-</b>
67 – 69%	<b>D+</b>	63 – 66%	<b>D</b>	60 – 62%	<b>D-</b>
Below 60%	<b>F</b>				

- Discussion of participation policy:

- Pre-class Preparation: Before we begin a new chapter or topic, you will be expected to read the chapter prior to coming to class.
- **Online COURTESIES**
  - Submit questions via the discussion board. Allow 1-2 days for instructor to reply. Students are welcome to open discussions that will be monitored by the instructor.

- Discussion of late coursework process, examination policies, and penalties:

- **Summary of late policies:**

Test	No late submission of test, test is due at the end of the term.
Online assignments	Assignments will receive a 10% deduction for each day late.
Quizzes	Quizzes will receive a 10% deduction for each day late. Quizzes must be completed prior to the corresponding test.

- Discussion of submission process for courses assignments:
  - All assignments are due according to the assigned due date and time in the Connect online homework.
- Discussion of attendance and participation expectations:
  - Online course, study at own pace. Plan accordingly.

### **Preliminary Class Plans and Topics**

Subject to changes, a preliminary overview of class plans and topics (e.g., schedule)

### **Tentative Schedule**

<b>Week or Module</b>	<b>Topic</b>	<b>Content</b>	<b>Assessments Matched to Learning Outcomes</b>	<b>Due Date &amp; Time</b>

1	Basics of Managerial Accounting	Read Chapter 14	Chapter 14 Assignment	All assignments due Sunday by midnight.
2	Job Order Costing and Analysis  Process Costing and Analysis	Read Chapter 15 & 16	Chapter 15 & 16 Assignment  Quiz over Chapters 14-16	All assignments due Sunday by midnight.
3	Activity Based Costing and Analysis  Cost Behavior and Cost Volume Profit Analysis	Read Chapter 17 & 18	Chapter 17 & 18 Assignment	All assignments due Sunday by midnight.
4	Variable Costing and Analysis	Read Chapter 19	Chapter 19 Assignment  Quiz Chapters 17-19	All assignments due Sunday by midnight.
5	Master Budgets and Performance Planning  Flexible Budgets and Standard Costs	Read Chapter 20 & 21	Chapter 20 & 21 Assignment	All assignments due Sunday by midnight.
6	Performance Measurement and Responsibility Accounting	Read Chapter 22	Chapter 22 Assignment  Quiz Chapters 20-22	All assignments due Sunday by midnight.
7	Relevant Costing for Managerial Decisions  Cost Budgeting and Investment Analysis	Read Chapter 23 & 24	Chapter 23 & 24 Assignment	All assignments due Sunday by midnight.
8	Final	All chapters	Final	All assignments due Sunday by midnight.

**Technical Support Contact Information**

If you are in need of technical assistance please access the [Self Service Portal](#). You may reach the help desk at 402-826-8411 or by email at [helpdesk@doane.edu](mailto:helpdesk@doane.edu).

**Academic Integrity:** Fundamental to our mission, our core values, and our reputation, Doane University adheres to high academic standards. Students of Doane University are expected to conduct themselves in a manner reflecting personal and professional integrity. Disciplinary actions may be taken against students whose academic behavior is not congruent with the expectations of the University. Students are responsible for adhering to the standards detailed in this policy. Not being familiar with these standards does not mean that the students will not be accountable for adherence to them. Additional details on the Academic Integrity policy for violating academic integrity are published in the undergraduate and graduate catalogs.

**Course Specific Academic Integrity Items:**

Academic integrity is expected and violations will not be tolerated. Academic dishonesty includes, but is not limited to:

- Copying off another student during a test or using unauthorized notes
- Obtaining test information from students in other sections
- Obtaining test information from online manuals
- Copying someone else's homework assignment and turning it in as your own
- Using online solutions manuals to solve graded homework
- Having another person take an online quiz or complete an online assignment

Violation of academic integrity will result in a zero on that assignment or test and a formal complaint being filed with the University.

**Academic Success Center**

The Academic Success Center (ASC) provides many different academic services for students who want more support in their class(es). The ASC staff works with students in an effort to provide support, and/or intervention in classes so students are academically successful. The Center offers tutoring, one on one academic counseling, writing assistance, workshops for study strategies, financial literacy, how to take tests and many more. The ASC office is in the Communications Building, Room 180. **Free** accounting tutors are available through the Academic Success Center. **Please contact Lisa Wells at the Academic Success Center.**

**Study Helpdesk**

The Study Helpdesk is open Sunday-Thursday from 7-10pm in the Learning Commons - the main floor of Perkins Library - beginning about the 3rd week of classes. The Study Helpdesk is staffed with peer tutors in Accounting, Biology, Chemistry, Economics, Mathematics, Physics, Psychology and Sociology. No appointments needed - just drop by with questions, or for help with homework and studying. If the Study Helpdesk is not available this semester due to Covid, please contact Lisa Wells at the Academic Success Center for free accounting tutor assistance.

**Accommodations:** Any student who thinks they may need an accommodation based upon the impact of a disability should contact the Office of Disability Services (<https://www.doane.edu/disability-services>) to coordinate reasonable accommodations as soon as possible.

**Course Participation**

Doane University expects active participation by a student in a course, whether the course is on-ground or online. A student is expected to be prompt and regularly attend on-ground classes in their entirety. Regular engagement is expected for online courses.

**Syllabus Changes**

The instructor and Doane University reserve the right to make changes as necessary to this course syllabus. All students will be notified of any changes.

**Doane Syllabus Addendum**

Each student is responsible for being aware of the policies, resources, and expectations as specified in the Doane Syllabus Addendum located at:

*<https://doane.edu.Syllabus>*

*Examples of Items include:* Doane Catalog, Title IX, Doane email address, credit hour definition, Doane library services.